

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
MAY 9, 2018**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:14 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member
Carol Frausto, Board Member

MEMBERS ABSENT: None

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Chief Business Official

WELCOME GUESTS: None.

C. APPROVAL OF BOARD MEETING MINUTES:

The Board approved the Minutes of the April 11th Regular Meeting

Motion: Frausto Seconded: Boyer Ayes: 3 Nays: 0 Absent: 0

D. ADOPTION OF AGENDA

The Board approved the Agenda.

Motion: Frausto Seconded: Boyer Ayes: 3 Nays: 0 Absent: 0

II. PRESENTATIONS AND RECOGNITIONS: The Board recognized Mati Moon for her beautiful artwork of the life cycle of butterflies on an old Spencer Valley door. The door will be installed in the Butterfly Garden at Mother's Day Tea.

III. HEARING OF THE PUBLIC: None.

IV. REPORT SECTION - Oral

A. Staff Sharing

The Superintendent reported:

- James Hubbell has written a poem to be installed in the butterfly garden. A dedication will take place during Mother's Day Tea.
- The TK-K students will be going on a field trip to Mission Trails.
- OSH will be going on a field trip to Borrego.
- RH has field trips scheduled to the Floating Marine Lab and Fort Cross and will be finishing Rube Goldberg machines for Wacky Day and a Mad Hatter's Tea Party.
- Mary Morgan came and presented a craft activity in RH.

B. Superintendent/Principal Report

The Superintendent reported:

- PIAT was attended on April 19. The topics were English Learner focused, including the EL Roadmap and study of LCAP examples.
- LPAC PAC and SAC Parent meetings are tomorrow.
- Four students have been invited to summer school awaiting responses. She is awaiting responses and one student may be interested in summer preschool.
- The FBC representative will provide staff members retirement information on May 18th.
- Special Education disproportionality instances have been cleared.

C. Enrollment

The Superintendent reported:

- Current enrollment is 40 students.
- April attendance rate was 93%. Year to date attendance through the end of April was 94.13%
- Enrollment projections for 18-19
 - TK/K - 14 students with possibly 3 ESKs
 - 1st and 2nd Grade – 8 students
 - Ritchie Hall – 26 Students
 - Total – approximately 48 students

D. Curriculum and Instruction

The Superintendent reported the following:

- All teachers will attend Best Behavior: Building Positive Behavior Interventions and Supports with Jeffrey Sprague on May 14 and 15.
- ELPAC Initial Testing Training is on May 10th.

E. Facility Update

The Superintendent reported:

- Creative Arts Room Light and Sound upgrades have been incorporated into the Site Plan, LCAP and Budget along with Prop. 39 upgrades and costs for other summer work.

F. Business Report

The Business Manager reported:

- The April CBO Classes covered the topics of ADA Accounting, ASB Accounting, Bonds and Facilities.
- The SDCOE agreed with the positive certification at 2nd Interim.
- The SCO accepted the 16-17 Audit Report.

V. INFORMATION AND STUDY

A. New Information regarding Energy Upgrade

The Board was presented information regarding work to be completed this summer during the energy upgrade. Upgrades include energy efficiency measures, including replacing lights and HVAC units, ceiling replacement, and addition of lights and sound to the Creative Arts Room.

B. Local Control and Accountability Plan.

The Superintendent presented the LCAP to the Board, describing the process the parents used to examine each goal and determine if it should be kept, modified or removed.

C. Site Plan for Student Achievement

The Superintendent presented the Site Plan for Student Achievement to the Board, describing the progress made on all 7 goals, with attendance being the biggest hurdle.

VI. At 5:45 P.M., the Board adjourned into Closed Session

VII. At 6:36 P.M., the Board reopened the Regular Meeting

A. GOVERNMENT CODE SECTION 54957.6: EMPLOYMENT OF PUBLIC EMPLOYEES

Certificated and Classified Salaries for 18-19

The Board approved a 3% increase for certificated and classified employees for the 18-19 school year.

Motion: Boyer Seconded: Frausto Ayes: 2 Nays: 1 Absent: 0

B. GOVERNMENT CODE SECTION 54957: EMPLOYMENT OF PUBLIC EMPLOYEES

Leave of Absence/Teacher

The Board took no action.

C. GOVERNMENT CODE SECTION 54957: EMPLOYMENT OF PUBLIC EMPLOYEES

Superintendent Evaluation and Contract

The Board evaluated the Superintendent. The evaluation was positive. No other action was taken.

VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. MOU with California Virtual Academy @ San Diego
- B. MOU with Insight @ San Diego
- C. Resolution Authorizing Transfer of District Budgetary Funds between Expenditure Classifications
- D. Contract with Dr. Debra Dupree, Relationships At Work, Inc.
- E. Educational Protection Act (EPA) Resolution for 17-18
- F. Superintendent Salary for 18-19
- G. Student Transfer Requests for the 17-18 School Year
- H. Approve School Site Plan for Student Achievement

A. MOU with California Virtual Academy @ San Diego

PROPOSAL: To revise the MOU with California Virtual Academy @ San Diego per the SCO report.

BACKGROUND: Originally approved on May 17, 2017, the MOU sets forth the business relationship with the charter. California Virtual Academies and Insight Schools of California were audited by the California State Controller's Office. Per the report issued October 9, 2017, it is recommended to amend the MOU language regarding oversight fees and additional costs or expenses.

BUDGET IMPLICATIONS: None.

ACTION(S): No motion was brought forth.

B. MOU with Insight@ San Diego

PROPOSAL: To revise the MOU with Insight @ San Diego per the SCO report.

BACKGROUND: Originally approved on June 15, 2016, the MOU sets forth the business relationship with the charter. California Virtual Academies and Insight Schools of California were audited by the California State Controller's Office. The report was issued October 9, 2017. Per the report issued October 9, 2017, it is recommended to amend the MOU language regarding oversight fees and additional costs or expenses.

BUDGET IMPLICATIONS: None.

ACTION(S): The Board approved the revised MOU.

Motion: Boyer Seconded: Frausto Ayes: 3 Nays: 0 Absent: 0

C. Resolution Authorizing Transfer of District Budgetary Funds between Expenditure Classifications

PROPOSAL: To approve a resolution authorizing the Superintendent or her designee to make necessary changes to the 2017-2018 budget after June 30, 2018.

BACKGROUND: Education Code 42601(a) allows transfers after June 30 as a routine element of the year-end close process as necessary to permit payment of obligations of the district incurred during the school year.

BUDGET IMPLICATIONS: To be determined based on obligations incurred.

ACTION(S): The Board approved the resolution.

Motion: Lewis Seconded: Frausto Ayes: 3 Nays: 0 Absent: 0

D. Contract with Dr. Debra Dupree, Relationships At Work, Inc.

PROPOSAL: To enter into a contract with Dr. Debra Dupree, Relationships At Work, Inc. for facilitation of Interactive Process Meetings.

BACKGROUND: Dr. Dupree facilitates Interactive Process Meetings, which are necessary when an employee is returning to work after an illness or injury.

BUDGET IMPLICATIONS: \$575 Flat Fee per Interactive Process and \$175 hourly, for 17-18. \$600 Flat Fee per Interactive Process and \$185 hourly, for 18-19 and 19-20.

ACTION(S): The Board approved the contract.

Motion: Frausto Seconded: Boyer Ayes: 3 Nays: 0 Absent: 0

E. Educational Protection Account (EPA) for 17-18

PROPOSAL: To comply with Article XIII of the California Constitution for the disbursement of revenue.

BACKGROUND: The EPA was a result of California Proposition 30 approved by the voters on November 6, 2012. It authorized a personal income tax increase and an increase in state sales tax, with revenues going to schools. Proposition 55, passed in November 2016, extended the higher personal income taxes until 2030.

BUDGET IMPLICATIONS: EPA funds are part of LCFF Funding. The Fund Balance at the beginning of 17-18 was \$31,662.57. Spencer Valley's 17-18 allocation is \$58,093. Expenditures are approximated to be \$69,551.

ACTION(S): The Board approved the resolution.

Motion: Boyer Seconded: Frausto Ayes: 3 Nays: 0 Absent: 0

F. Superintendent Salary for 18-19

PROPOSAL: To set the Superintendent's salary for the 18-19 school year.

BACKGROUND: Per the Superintendent contract, the Board shall approve any increases in the Superintendent's salary.

BUDGET IMPLICATIONS: The 17-18 salary is \$117,633. A one percent increase would cost the District \$1,177 in salary and \$225 in statutory benefits (\$1,402 total).

ACTION(S): The Board approved a 3% raise for the Superintendent's salary for the 18-19 school year.

Motion: Boyer Seconded: Frausto Ayes: 2 Nays: 1 Absent: 0

G. Student Transfer Requests for the 17-18 School Year

PROPOSAL: To approve a student transfer request.

BACKGROUND: One student, from Spencer Valley into Julian Elementary. The parent works at Julian Elementary.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance (ADA) funding.

ACTION(S): The Board approved the request.

Motion: Lewis Seconded: Boyer Ayes: 3 Nays: 0 Absent: 0

H. Approve School Site Plan for Student Achievement

PROPOSAL: To approve the School Site Plan for Student Achievement, conditional upon approval by the Parent Advisory Committee on May 10, 2018.

BACKGROUND: California Ed. Code requires all schools to have a current Site Plan that includes parent input and involvement.

BUDGET IMPLICATIONS: Expenditures as stated in the Site Plan.

ACTION(S): No motion was brought forth.

IX. CONSENT ITEMS

A. Approve April 2018 Commercial Warrants.

B. Approve contract with EDJOIN

Motion: Lewis Seconded: Boyer Ayes: 3 Nays: 0 Absent: 0

X. ADJOURNMENT

The Board adjourned at 6:53 P.M.

**The next regularly scheduled meeting will be:
June 13, 2018 at 5:00 P.M. at Spencer Valley School.**



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official