

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
MARCH 9, 2017**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:37 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member
Carol Frausto, Board Member

MEMBERS ABSENT: None

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Business Manager

WELCOME GUESTS: None

C. APPROVAL OF BOARD MEETING MINUTES:

The Board approved the Minutes of the February 8th Regular Meeting

Motion: Lewis Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

D. ADOPTION OF AGENDA

The Board approved the Agenda with the following additional item:

H. After School Music Program - Billy Jones

PROPOSAL: To approve an after school music program, to be held once a month, led by Billy Jones.

BACKGROUND: Parents requested students have an afterschool music program. Classes will use a variety of instruments and voice (singing).

BUDGET IMPLICATIONS: NTE \$1000 from EIA.

ACTION(S): The Board approved the after school music program.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

II. PRESENTATIONS AND RECOGNITIONS: The Board recognized Detective Derek Miller for providing stranger danger cyberbullying information to both students and parents. The Board recognized the staff for their wonderful contributions to the play.

III. HEARING OF THE PUBLIC: None.

IV. REPORT SECTION - Oral

A. Staff Sharing

The Superintendent reported:

- Mary Morgan led a Valentine's Day themed project with the students on February 7.
- The TK-K students will be touring the post office.
- TK-K writing projects were shared. The students completed persuasive writing posters, petitions or letters using a process of identifying a problem followed by brainstorming solutions and ways to change.
- OSH released pollywogs they had been observing.
- An article about the Shakespeare Play was published in the Julian News, Dinner Theatre planning is complete and banners have been put up.
- Detective Miller visited OSH and gave a presentation on Stranger Danger and online danger.

- Joe Gallina is volunteering in RH assisting students with the Shakespeare play.

B. Superintendent/Principal Report

The Superintendent reported:

- Pre-student study team met last week. Teachers will present their students' needs next Tuesday to determine the next steps for some OSH and RH students.
- A letter was sent to the charter schools about facilities operating within other SD County school district territories.
- Julian High School projects for the SEA Program will be finished. They would like to meet about curriculum.
- Two parent cyber bullying/online safety meeting are planed for March 16, one after school at SVS and one in the evening at the Julian Library.
- She attended the SSDA Conference and learned about 1) using data to guide LCAP plans, 2) teacher evaluation systems, and 3) animation studio softare which may be a viable after school activity to consider for next year. In addition, she heard Michael Kirst, the President of the CA State Board of Education, speak.
- The last seminar in the Executive Leadership Seminar Series is on March 10.
- She will be attending EAPLN on March 10, 21 and 22 and April 7 and 20.
- A LCAP writing day is scheduled for May 4.
- Parent Advisory Committee and Site Plan meetings will be held in April.
- Lunch and Learn is scheduled for all staff in April.

C. Enrollment

The Superintendent reported:

- February ADA was 95%.
- Year to date attendance rate is 96.9%.
- Enrollment is 32 students.

D. Curriculum and Instruction

The Superintendent reported:

- A. Jasper applied to the Lucy Calkins Teacher's College training program.
- EL Write Institute training is planned for the summer.
- McGraw Hill is not offering training for the Wonders program.
- T. McFarland will demonstrate an ELA lesson on March 16th.
- Restorative Circle Workshop training is scheduled for all staff in May.

E. Facility Update

The Superintendent reported:

- DIR update - certain Spencer Valley projects may be eligible to be completed without DIR registration restrictions due to a proposed change in the minimum contract amount.
- Fire alarm system bidding - The plan for the project can be designed and should go forward and be approved by the DSA.
- Additional dirt will be installed on the Par Course.
- A quote was obtained to repair damage to the parking lot caused by the flooding rain.
- Calls to door companies have been made but so far no company is able to provide a quote to replace the doors.
- The Land Survey company will be out Wednesday to place property line markers on the 4396 property.
- The fence company will be installing a fence along the property line.

F. Business Report

The Business Manager reported:

- A positive Second Interim certification was confirmed by the SDCOE.
- She attended Commercial Warrants training on February 16th, a countywide CBO Meeting on February 17 and a Second Interim workshop on February 21st.

V. INFORMATION AND STUDY

- A. The Parent Advisory Committee for the Local Control and Accountability Plan (LCAP) met on February 9th and March 2nd. Previous years goals were reviewed. Surveys and information gathering for the 17-18 LCAP will be upcoming topics in April. A LCAP Wellness Connection binder containing Live Well SD details and exemplar LCAP/Wellness goals from participating districts who wrote a wellness goal was presented to the Board. The new online CA School Dashboard and a Dashboard and LCFF Evaluation Rubrics Overview summarizing the results were also reviewed.
- B. The Site Advisory Committee for the Site Plan for Student Achievement met on February 9th and March 2nd and reviewed the final draft of academic goals and progress, as well as progress made towards enrichment and community goals.
- C. Julian Elementary and Julian High School Districts are looking at moving spring break in 17-18.
- D. An updated Employee Handbook was presented to the Board for discussion and review.

VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Approval of Second Interim Budget for 16-17
- B. Consolidated Application – Winter submission for 16-17
- C. Approve purchase of new switches and wireless controller
- D. Approve Hosted VOIP Phone System
- E. Student Transfer requests for the 2016-2017 school year
- F. Forms for Maintenance Needs, Purchase Requisitions and Reimbursement Requests
- G. Use of Facilities – YMCA Bike Across California
- H. After School Music Program - Billy Jones

I. Approval of Second Interim Budget for 16-17

PROPOSAL: Approval of Second Interim Budget for 16-17

BACKGROUND: Per State requirements, each school district must submit a Second Interim Budget by March 15th. The Second Interim budget allows Districts and the State an opportunity to respond to the changing budget climate from the time the original budget is approved in June.

BUDGET IMPLICATIONS: The Second Interim budget for 16-17 is a mid year check-in on budgeted revenue and expenditures versus actual revenue and expenditures as of January 31, 2017. Changes in Revenue reflect changes due to the Governor's January budget projections and loss of charter school ADA. Changes in expenditure reflect changes due to actual expenditures.

ACTION(S): The Board approved the Second Interim Budget for 16-17.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

J. Consolidated Application – Winter submission for 16-17

PROPOSAL: It is proposed that the Governing Board of Spencer Valley School District approve the winter submission for the 2016-2017 Consolidated Application for funding.

BACKGROUND: The Consolidated Application (ConApp) is the form the district uses to apply for state and some Federal funding. Winter Submission includes a spending plan for Economic Impact Aid funding and expenditure of Title II funds. The ConApp was submitted to the state electronically on February 15, 2017.

BUDGET IMPLICATIONS: Upon approval of this plan, the District will be eligible to receive the apportioned amounts contained in the application.

ACTION(S): The Board approved the ConApp submission.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

K. Approve purchase of new IT infrastructure

PROPOSAL: To approve the purchase of new switches and a wireless controller.

BACKGROUND: To improve existing internal connections for improved internet and to allow for VOIP phone services, a RFP was posted for new switches and a wireless controller. Three bids were returned. The winning bid is from Datel Systems Incorporated. The switches and controller will be installed by the SDCOE. E-rate category 2 funds will reimburse 80% of the cost.

BUDGET IMPLICATIONS: Out of pocket cost is \$1,001 from General Fund. Minimal additional costs for hourly labor to SDCOE for installation.

ACTION(S): The Board approved the purchases.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

L. Approve Hosted VoIP Phone System

PROPOSAL: To approve a hosted VoIP phone system from Jive.

BACKGROUND: The current phone system is not working properly and is out of date and unable to be fixed. The current proposal replaces the old phone system with a Hosted VoIP Phone System. Included in the quote are Interconnected VoIP Monthly Charges, and the purchase of wired and wireless phones and loud speakers. The loud speakers will allow for all school announcements and are necessary in times of emergencies. Unlimited incoming and outgoing calls are included.

BUDGET IMPLICATIONS: Monthly recurring charges of \$146.15/month. One time phone and loud speaker purchases of \$2,200.57.

ACTION(S): The Board approved the contract for Hosted VoIP phone service and the purchase of phones and loud speakers.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

M. Student Transfer Requests for 2016-2017 school year

PROPOSAL: To approve the transfer requests.

BACKGROUND: Three students into Spencer Valley.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance for funding.

ACTION(S): The Board approved the requests.

Motion: Lewis Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

N. Forms for Maintenance Needs, Purchase Requisitions and Reimbursement Requests

PROPOSAL: To review and approve new forms for maintenance needs, purchase requisitions and reimbursement requests.

BACKGROUND: Updated forms will ensure maintenance needs are met and purchases and requests are incurred as per Ed. Code Section 1081 and are in accordance with the policies established by the Governing Board.

BUDGET IMPLICATIONS: None.

ACTION(S): The Board approved new forms.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

O. Use of Facilities – YMCA Bike Across California

PROPOSAL: To approve the use of the Creative Arts Room and outside grounds for camping on April 13-14, 2017.

BACKGROUND: SVS allows for the CAR to be available for public use when it does not conflict with SVS functions.

BUDGET IMPLICATIONS: YMCA will pay \$100 for the cost of any clean up.

ACTION(S): The Board approved the use of facilities.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

P. After School Music Program - Billy Jones

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BACKGROUND: Parents requested students have an afterschool music program. Classes will use a variety of instruments and voice (singing).

BUDGET IMPLICATIONS: NTE \$1000 from EIA.

ACTION(S): The Board approved the after school music program.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

VII. CONSENT ITEMS

A. Approve February 2017 Commercial Warrants.

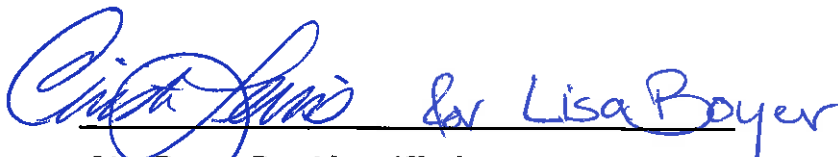
Motion: Lewis Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

VIII. ADJOURNMENT

The Board adjourned at 7:20 P.M.

The next regularly scheduled meeting will be:

April 12, 2017 at 5:00 P.M. at Spencer Valley School.



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent


Kathleen McKenzie, Chief Business Official