

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES  
OCTOBER 12, 2016**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Lisa Boyer called the meeting to order at 5:07 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lisa Boyer, Board President/Clerk  
Cristi Lewis, Board Member

**MEMBERS ABSENT:** Carol Frausto, Board Member

**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Business Manager

**WELCOME GUESTS:** Heidi Schlotfeldt  
Liz Jacobsen

**C. APPROVAL OF BOARD MEETING MINUTES:**

The Board Approved the Minutes of the September 14<sup>th</sup> Board Meeting

**Motion: Lewis      Seconded: Boyer      Approved: 2      Abstained: 0      Absent: 1**

**D. ADOPTION OF AGENDA**

**Motion: Boyer      Seconded: Lewis      Approved: 2      Abstained: 0      Absent: 1**

**II. PRESENTATIONS AND RECOGNITIONS** – The Board recognized Alice Ertl for going above and beyond by volunteering to do other students' jobs in RH.

**III. HEARING OF THE PUBLIC:** None.

**IV. REPORT SECTION – Oral**

**A. Staff Sharing**

The RH teachers presented the newly adopted California Wonders and California Collections English Language Arts curriculum.

The Principal reported:

- The butterfly garden has attracted a plethora of butterflies. Milkweed may be planted. The SVEA will coordinate funding for another bed to grow the milkweed.
- OSH will be walking to Mom's Pies for a fieldtrip.
- Family movie night was enjoyed by all who attended.
- RH will be visiting the Maritime Museum on October 14<sup>th</sup>. SVEA provided a school bus.
- An OSH teacher is working on setting up a Mock Trial at the end of the month.
- Fall Festival will be held on Halloween.
- Parent Teacher Conferences are the week of the 24<sup>th</sup>. Monday – Wednesday will be minimum days.

**B. Superintendent/Principal Report**

The Superintendent reported:

- The staffing schedule for remediation and tutoring is set.
- A complaint was filed on behalf of a charter school student and a response is in process.
  - The LCAP after action team visited and discussed the process, implementation and SDCOE support from their team last year, and any changes we would make for this year's LCAP process & monitoring.

- She attended a Regional Meeting for Small School District Association with other superintendents from throughout the county and learned about the new state LCAP template, the new accountability system and legislative issues.
- Small School District, ACSA Meeting and Achievement Gap task force roundtable discussion were attended. The book the 4 Disciplines of Execution was discussed.
- She will be attending the Executive Leadership Seminar Series and Smarter Balanced Assessment Consortium training on October 14.
- The SDCOE librarian will visit and present a lesson on October 18.
- An all staff disaster preparedness meeting was held and the Comprehensive Safety Plan was updated.
- October 20 is the Great California ShakeOut.
- Ten retired teachers that are part of a book club visited Spencer Valley and received a tour. They had read a book about an old schoolhouse.
- The NISER Selpa Meeting is upcoming on October 27.
- CAVA and Insight appointed April Warren as head of schools. She replaces Katrina Abston who was promoted.
- She might have to attend a hearing for a CAVA complaint in late October.

#### C. Enrollment

The Superintendent reported:

- The September attendance rate was 96%.
- The average yearly attendance rate is 97%.
- Enrollment is currently 34 students, with one lower grade student transferring out of SVS and one upper grade student transferring into SVS.

#### D. Curriculum and Instruction

The Superintendent reported:

- Writing programs for lower grade students are being investigated.

The Superintendent reported on participation of teachers and/or the Superintendent at the following trainings:

- A representative from the SDCOE will present a demonstration lesson on adapting Reading Language Arts curriculum and balanced literacy strategies using the new reading materials on October 19 at Spencer Valley for OSH teachers and teachers from Warner Unified and Borrego Springs.
- An OSH teacher observed a lesson about vocabulary instruction methods presented by a Borrego Springs teacher.
- RH teachers will be observing a lesson on the Collections curriculum at Borrego Springs on October 28.
- Tracey McFarland is working to coordinate training in our region. Spencer Valley, Warner Unified, Borrego Springs and Ramona teachers are participating.
- Tracey McFarland is collaborating with an OSH teacher to develop ELD lessons.
- Bloodborne pathogen training is being completed.

#### E. Facility Update

The Superintendent reported:

- The strobe light in the girl's bathroom was ruined during the rain due to a roof leak and must be replaced. The roof also needs to be repaired.
- Closeout paperwork on the old DSA project will be submitted.
- Water follow-up testing is in process.
- New sinks were installed in RH as recommended by the County Dept. of Environmental Health.

- She spoke with the County Dept. of Environmental Health about installing a water testing site between the ozone system and the building to check iron and magnesium levels after ozone treatment. Previous testing in 2008 was from the well only.
- Electrical work may need to be completed in OSH.
- 24 Hour Power is doing repairs to the roof access door in the electrical room.

**F. Business Report**

The Business Manager reported:

- She will be attending a Charter School Oversight Workshop.
- The Auditor will be at Spencer Valley on October 19 and 20.
- The new SDCOE process for reimbursements was clarified with staff.
- VOIP quotes are being obtained.

**V. INFORMATION AND STUDY**

**A. Local Control Accountability Plan**

A meeting schedule for the LCAP process is being established.

**B. New State Assessment and Accountability System**

The state is establishing a new assessment and accountability system.

**C. Statewide SBAC Results**

Results are now available online.

**D. Comprehensive Safety Plan Update**

Staff reviewed their roles in disaster plan and updates were made. The plan is now available to be reviewed by the Sheriff. Parents will review safety goals for the school in November.

**VI. At 6:01 P.M., the Board adjourned into closed session.**

**VII. At 6:17 P.M., the Board reopened the regular meeting.**

**A. Per Government Code section 54954.5 (b). CONFERENCE WITH REAL PROPERTY NEGOTIATORS.**

The Board extended their offer for purchase for \$250,000 and agreed to pay closing fees.

**VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Student Transfer requests for the 2016-2017 school year.
- B. Governing Board Member Vacancy Appointment.
- C. Adopt Instructional Materials Resolution for 2016-2017.
- D. Interfund Transfer between Fund 01 and Fund 40.
- E. MOU between North County Lifeline, Inc. and SVESD to provide suicide and bullying prevention services

**A. Student Transfer requests for 2016-2017 school year.**

**PROPOSAL:** To approve the transfer requests.

**BACKGROUND:** Fourteen students from JUESD into SVS.

**BUDGET IMPLICATIONS:** Schools rely on Average Daily Attendance for funding.

**ACTION(S):** The Board approved the transfers.

**Motion: Lewis      Seconded: Boyer      Approved: 2      Abstained: 0      Absent: 1**

**B. Governing Board Member Vacancy Appointment.**

**PROPOSAL:** To make an appointment to the vacant full term seat.

**BACKGROUND:** A full term seat is open because no one has been nominated for the position. When no person is nominated for a position, Education Code 5328 requires the Governing Board to appoint a qualified person at a board meeting prior to the election.

At the September 14, 2016 Board Meeting, the Governing Board voted to fill the seat by making an appointment, without taking applications, at the October 12, 2016 Board Meeting. A notice of its intention to appoint was published in the Julian News on September 28, 2016 and October 5, 2016. The appointee will be sworn in at the December 2016 organizational meeting and will serve a 4 year full term through 2020 as if elected at the district election.

Any Board Member may nominate a qualified applicant. The Board President will ask for any additional nominations and seconds. If only one applicant is nominated and seconded, the Board will then vote for that one nominee. If the majority of the Board votes in favor of the nominee, the nominee will be sworn in by taking an Oath of Office at the December 2016 organizational meeting.

**BUDGET IMPLICATIONS:** None.

**ACTIONS(S):** Lisa Boyer nominated Carol Frausto. Cristi Lewis seconded the nomination. The Board voted to fill the vacant full term seat with Carol Frausto.

**Motion: Boyer      Seconded: Lewis      Approved: 2      Abstained: 0      Absent: 1**

#### **C. Adopt Instructional Materials Resolution for 2016-2017.**

**PROPOSAL:** To comply with Education Code 60119

**BACKGROUND:** E.C. 60119 requires all schools to provide sufficient instructional materials to each pupil for: Math/Science/History-Social Studies/English/Language arts; as well as having (per Bill 1061, section 33126) sufficient performing arts textbooks/instructional materials. Spencer Valley School has purchased and developed district instructional materials for each grade in compliance with Ed. Code, and presented the adopted materials to parents during Back-to-School Night on August 25, 2016. We also have CAVA materials available to use in the classrooms.

**BUDGET IMPLICATIONS:** Textbooks are funded from the unrestricted general fund.

**ACTION(S):** The Board determined there are sufficient instructional materials and approved the resolution as such.

**Motion: Boyer      Seconded: Lewis      Approved: 2      Abstained: 0      Absent: 1**

#### **D. Interfund Transfer between Fund 01 and Fund 40.**

**PROPOSAL:** To approve an interfund transfer between Fund 01 and Fund 40.

**BACKGROUND:** The Board previously approved opening a Special Reserve-Capital Projects Fund (Fund 40). The Fund is for accumulation of money for capital outlay purposes, including the acquisition of real property. The Governing Board must approve transfer of revenues to Fund 40 for capital outlay purposes.

**BUDGET IMPLICATIONS:** Current expenditures include capital outlay for the acquisition of real property. The current costs for property acquisition, including site assessment and appraisals, total \$15,500.

**ACTION(S):** The Board approved transfer of NTE \$300,000 for property acquisition expenses.

**Motion: Lewis      Seconded: Boyer      Approved: 2      Abstained: 0      Absent: 1**

#### **E. MOU between North County Lifeline, Inc. and SVESD to provide suicide and bullying prevention services.**

**PROPOSAL:** North County Lifeline and San Diego Youth Services have entered into a partnership to provide comprehensive suicide and bullying prevention services to at-risk students in grades 7-12 throughout San Diego County.

**BACKGROUND:** The evidence-based curriculum focuses on (1) Implementing trauma-informed strategies that address risk factors and improve protective factors among individuals and groups of high risk youth, and (2) Institutionalizing and strengthening the school culture and environment to be preventive and proactive in educating all members of the school community (teachers, students, and parents) about suicide and bullying prevention, as well as identifying and working with individual and groups of students who may be struggling emotionally and/or engaging in self-destructive or otherwise risky behaviors. The MOU states Lifeline and SVESD agree to work together to provide suicide and bullying prevention services to at-risk students in grades 7 and 8 who attend Spencer Valley Elementary.

**BUDGET IMPLICATIONS:** None. Services provided free of cost.

**ACTION(S):** No motion was put forth.

**IX. CONSENT ITEMS**

A. Approve September 2016 Commercial Warrants.

**Motion: Boyer      Seconded: Lewis      Approved: 2      Abstained: 0      Absent: 1**

**X. ADJOURNMENT**

**The Board adjourned at 6:33 P.M.**

**The next regularly scheduled meeting will be:**

**November 9, 2016 at 5:00 P.M. at Spencer Valley School.**

  
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Lisa Boyer, President/Clerk

  
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Julie Z. Weaver, Superintendent

  
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Kathleen McKenzie, Chief Business Official